

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, DECEMBER 10, 2020

Presiding: Mayor Steven Adams
Meeting Via Internet and at City Hall Convened at 6:35 p.m.
Prayer: Councilman Dayley
Pledge of Allegiance: Mayor Adams

Present at City Hall and Online: Mayor Steven Adams; Clerk-Treasurer Wendy McLaughlin; Councilors Joy M. Ball, Glenn Dayley, and Catherine Nielsen; Public Works Director Arlynn Jacobson; City Building Inspector and P&Z Administrator Quinton Owens; Design Review Chairman Paul Jeppson; Chairman Dave Thompson of the Planning and Zoning Commission; Attorney Chase T Hendricks; Sugar City Citizens Barbara Lusk, Jill Moss, and Lawrence Nielsen, and others who joined electronically but not identified. Councilwoman Fogle was excused.

CONSENT AGENDA:

Minutes 11-12-2020 –
Review Payment Report – removed from Consent Agenda
Treasurer’s Report – removed from Consent Agenda

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the 11-12-2020 Minutes; motion carried.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to approve the Treasurer’s and Payment Review reports with an update on the Tree and Beautification Account; motion carried.

PUBLIC WORKS REPORT: Arlynn Jacobson reported on the following items:

COVID 19 Grant: The deadline to have everything submitted is Friday, December 11, 2020. The City has saved money from purchasing items at a lower price like the street barriers. Purchased new they would have cost the city around \$500 each. Mr. Jacobson found them used for \$125 each. The city has requested a radio tower, TV, and website update with the extra money saved.

South Lift Generator: The generator will be completely installed by next week.

PLANNING AND ZONING REPORT: Dave Thompson reported on the following items.

Public Hearings: Planning and Zoning held two public hearings last week for Special Use Permits for SunGlo parking and Madison County Sheriff’s proposed communication tower.

Dark Sky Ordinance: The commission discussed having a “Dark Sky Ordinance” to reduce and regulate light pollution.

PUBLIC COMMENT: None

SUNGLO SPECIAL USE PERMIT FOR PARKING: The council approved SunGlo’s Special Use Permit with Planning and Zoning’s recommendations.

MOTION: It was moved by Councilman Dayley with a friendly amendment and seconded by Councilwoman Ball to accept Planning and Zoning's recommendation to approve SunGlo's special use permit to reduce required parking spaces from 217 to 80 maximum with the following conditions:

1. An increase in employees shall have corresponding additional *paved* parking.
2. Entrances and exits will be paved up to the north side of the building.
3. All conditions in the Findings of Fact are met and all city engineer's conditions are met.
4. Compliance with all federal, state, and local codes.

Motion carried.

Code Enforcement Officer Jon Turner will be asked to check on possible light pollution from the plant.

MADISON COUNTY SHERIFF'S OFFICE SPECIAL USE PERMIT FOR A COMMUNICATION TOWER: The council approved Madison County's special use permit for an emergency communications tower.

MOTION: It was moved by Councilwoman Nielsen with a friendly amendment and seconded by Councilwoman Ball to accept Planning and Zoning's recommendation to approve Madison County's special use permit with the following recommended conditions:

- Height may not increase beyond 150 feet
- Comply with FAA and FCC regulations per 8-3-6(a)
- The Special Use Permit is to allow an increase of heights above the minimum 45 feet to 150 feet (antenna included).
- Tower will be freestanding.
- Tower will be used for emergency communication only and not for commercial.

Motion carried.

FEES WAIVED FOR MADISON COUNTY SPECIAL USE PERMIT: The council waived the \$200 special use permit fee for the emergency communications tower providing Madison County complies with the special use permit conditions. The tower will benefit the community and county.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilwoman Ball to waive the \$200 Special Use Permit application fees providing compliance with conditions; motion carried.

GENERAL BUSINESS:

RESOLUTION NO. 2020-18: (To Approve the Personnel Policy Amendment for Holidays and a Bonus Day) – Resolution No. 2020-18 was approved by the Council and read by title only by Councilwoman Nielsen.

MOTION: It was moved by Councilwoman Nielsen and seconded by Councilman Dayley to approve a resolution to amend the Personnel Policy for additional paid holidays and an employee bonus day; motion carried.

Thereupon, the Mayor declared the motion passed. A copy of said resolution is attached hereto marked "Attachment 1".

Utility Billing Postcard: An example of the utility billing postcard was presented to the council. Provisions will be made for those who would like to receive a physical copy of the

monthly newsletter. Savings in time and money could benefit the city and staff. City Attorney indicated there were no privacy violation issues.

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the utility billing postcard; motion carried.

Neighborhood Watch: The mayor outline the expenses associated with training and implementing a Neighborhood Watch program in the city. The \$2500 cost would come from the city's Police Security Budget. The program is planned to start in March or April of 2021. Its main purpose is to deter crime.

Citizen Committees: A special meeting just for committees will be scheduled on the regular council meeting of Thursday, January 28, 2021 to discuss how to encourage community involvement and support and outline each committee responsibility.

Imagine Idaho Coalition: The council was presented with the Imagine Idaho Coalition's main goal to supply internet access to all of Idaho. The mayor and council like the idea but did not want to participate in donating money. Federal money is available.

CALENDARED ITEMS:

Second Discussion –

Building Code Updates: City Building Inspector Quinton Owens made several updates to correct codes and clarify exemptions for Ag buildings. He will hold a third discussion at the next council meeting.

Water/Sewer Fee Code Amendments: City Engineer Dick Dyer is working with Clerk McLaughlin to update and amend the water/sewer fee code amendments. Another second discussion will be held to include Dyer's inputs for the next council meeting.

MAYOR AND COUNCIL REPORTS:

Tree Lighting Ceremony: The mayor reported that the Tree Lighting Ceremony went well and was well attended and thanked those involved.

Annual Christmas City Dinner: The city held a "Grab n Go" Christmas dinner this year to accommodate the COVID 19 restrictions. BYUI catered the meal

COUNCILWOMAN BALL: Councilwoman Ball read a touching and compelling Christmas message of love for others, hope, and healing this Christmas season. She invited volunteerism and asked the community to step forward to sever one another. "You are wanted and needed". Her message will be posted on Facebook and on the city's website.

Meeting adjourned at 9:00 p.m.

Signed: _____
Steven Adams, Mayor

Attested: _____
Wendy McLaughlin, Clerk-Treasurer